

Merry Hills Unified School District

**EXTRA DUTY REQUEST/CONTRACT**

PROGRAM JUSTIFICATION (Related to A127 or Other Project description)  
 CHARGE TO ONE OR MORE Specify Program \_\_\_\_\_  
 OF THE FOLLOWING: (e.g.: T1, SCE, GATE, EIA, SIP)  
 [ ] Reading [ ] Multi-Cultural PURPOSE: \_\_\_\_\_  
 [ ] Language [ ] Parent Activities \_\_\_\_\_  
 [ ] Mathematics [ ] Staff Development \_\_\_\_\_  
 [ ] Health [ ] Other \_\_\_\_\_  
 Auxiliary [ ] Other \_\_\_\_\_ Page No.(s) \_\_\_\_\_  
 Person making request and school principal certifies the above material/

**PART I**

It is recommended that Brandon Branham be offered an extra duty contract as  
Boys Track - Head Coach. The duration of assignment will be  
 from 8/15/02 to 12/31/02.

Description: (If additional pages are used, please submit three copies.)  
*The duration of this contract is for the entire season. The responsibilities for coaches are: to supervise and instruct all student participants in the activities, events, and practices related to a particular field of endeavor. All coaches are responsible to and report to: the principal or, as applicable, his designated assistant, the director of athletics, and/or respective head coaches.*

Total Units: 1.50 Total Amount \$2,775.50 Budget Account: 2002-AB48-3780010-4825-667

\_\_\_\_\_  
 Administrator's Signature Date

**PART II**

I hereby accept these terms and conditions pending approval by the Board of Education.

\_\_\_\_\_  
 Employee's Signature Date

**PART III**

You are hereby authorized the extra duty assignment described above as approved by the Board of Education. You will receive the amount indicated above to be divided equally among your pay warrants for the months(s) of:

\_\_\_\_\_  
 Superintendent's Signature Date  
 Merry Hills Unified School District

**Distribution: 1-Payroll 2-Employee 3-CPO 4-Administrator/Supervisor**