

RED HILLS UNIFIED SCHOOL DISTRICT
Human Resources Department
Extra Duty Assignment Request
RHUSD/RHFT Contract Article 5

Contract ID: 2000-LO543-A46

Part I

I recommend that _____ **Brandon Branham** _____ be offered an Extra Duty
(Name)
contract as _____ **Boys Track - Head Coach** _____ from
(Position)
_____ **08/15/2010** _____ to _____ **12/31/2010** _____

Description of duties:

(Job description and special conditions would be here on a real contract request form)

Budget Account _____

Total Units _____ **1.50** _____

Total Amount _____ **\$2,775.50** _____

Administrator's Signature

Date

Part II

I accept these terms and conditions pending approval by the Board of Education.

Employee's Signature

Date

Part III

I certify that there are funds available in the budget and approve expenditure.

Business Department Signature

Date

Part IV

You are authorized the extra duty assignment described above as approved by the Board of Education on

Human Resources Assistant Superintendent's Signature

Date

Distribution: 1-Payroll (original) 2-Employee 3-Human Resources 4-Administrator