

RED HILLS UNIFIED SCHOOL DISTRICT
Human Resources Department
Extra Duty Assignment Request
RHUSD/RHFT Contract Article 5

Contract ID: 2000-LO543-A46

Part I

I recommend that _____ **Brandon Branham** _____ be offered an Extra Duty
(Name)
contract as _____ **Boys Track - Head Coach** _____ from
(Position)
_____ **08/15/2010** _____ to _____ **12/31/2010** _____

Description of duties:

(Job description and special conditions would be here on a real contract request form)

Budget Account _____

Total Units **1.50** _____ Total Amount **\$2,775.50** _____

Administrator's Signature _____ Date _____

Part II

I accept these terms and conditions pending approval by the Board of Education.

Employee's Signature _____ Date _____

Part III

I certify that there are funds available in the budget and approve expenditure.

Business Department Signature _____ Date _____

Part IV

You are authorized the extra duty assignment described above as approved by the Board of Education on

Human Resources Assistant Superintendent's Signature _____ Date _____

Distribution: 1-Payroll (original) 2-Employee 3-Human Resources 4-Administrator