

RED HILLS UNIFIED SCHOOL DISTRICT  
Human Resources Department  
**Walk-On Duty Assignment Request**  
RHUSD/RHFT Contract Article 6

Contract ID: 2000-LO543-A46

Part I

I recommend that \_\_\_\_\_ **Brandon Branham** \_\_\_\_\_ be offered a walk-on duty  
(Name)  
assignment contract as \_\_\_\_\_ **Boys Track - Head Coach** \_\_\_\_\_ from  
(Position)  
\_\_\_\_\_ **08/15/2010** \_\_\_\_\_ to \_\_\_\_\_ **12/31/2010** \_\_\_\_\_

Description of duties:

*(Job description and special conditions would be here on a real contract request form)*

Budget Account \_\_\_\_\_

Total Units **1.50**

Total Amount **\$2,775.50**

\_\_\_\_\_  
Administrator's Signature

\_\_\_\_\_  
Date

Part II

I accept these terms and conditions pending approval by the Board of Education.

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date

Part III

I certify that there are funds available in the budget and approve expenditure.

\_\_\_\_\_  
Business Department Signature

\_\_\_\_\_  
Date

Part IV

You are authorized the walk-on duty assignment described above as approved by the Board of Education on

\_\_\_\_\_  
Human Resources Assistant Superintendent's Signature

\_\_\_\_\_  
Date

**Distribution: 1-Payroll (original) 2-Employee 3-Human Resources 4-Administrator**