

# Los Orca

234 S. Main Street  
Silver Hills, CA 95119

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Monday, July 10, 2000

To: Parents or Guardian of  
Rosalinda Castro  
664 Giddings Ct  
Los Angeles, CA 90104

Subject: Pending Debts

Reference:	<u>YearID</u>	<u>Item</u>	<u>AmtDue</u>
	1999	Football - trans	\$45.00

Our department records show that your child has outstanding debts as itemized above, and we would appreciate your support in getting them paid soon. This is important to us for several reasons, among which are:

1. Unpaid debts cause a financial strain on our Student Program budget. Even though most such debts are relatively small, the sum total of all of them can represent a significant portion of our discretionary funds.
2. Unpaid debts can result in your child being excluded from participation in our athletic and extracurricular programs. They can also result in exclusion from graduation ceremonies.
3. If we permit these debts to go unpaid, we would be failing to establish an environment in which our young adults are encouraged to take personal responsibility for their actions and obligations.
4. Maintaining a low level of outstanding debt frees up funds which we can apply towards expenses such as transportation, thus lowering the overall costs which students incur as participants in our Student Programs.

Thank you for your consideration of this matter. It has already been brought to your child's attention, but if you have any questions, please feel free to contact me by telephone or appointment.

Sincerely,

Carolyn Anderson  
Principal